

**Office of the Principal
Enam Medical College
Savar, Dhaka**

Memo No: EMC/2025/02- 400

Date: 02 February 2025

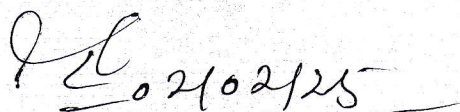
**Office Order
Academic Coordination Committee**

According to National Guidelines and Tools for Quality Assurance Scheme (QAS) for Medical Colleges in Bangladesh developed by Centre for Medical Education (CME) and Directorate General of Health Services (DGHS) and in consultation with the academic council of the college Academic Coordination Committee is formed with following teachers and student representatives. (not in order of seniority)

- | | | |
|---|---|-------------------------|
| 1 | Prof. Dr. Zaida Rahman
Vice Principal
Enam Medical College | Academic
Coordinator |
| 2 | Prof. F.A.M. Hasanul Banna
Head, Department of Anatomy
Phase I Coordinator | Member |
| 3 | Prof. Dr. Palash Kumar Bose
Head of Forensic Medicine
Phase II Coordinator | Member |
| 4 | Prof. Dr. Mejbah Uddin Ahmed
Head, Department of Microbiology
Phase III Coordinator | Member |
| 5 | Prof. Dr. Shaheen Akter
Head, Department of Pediatrics
Phase IV Coordinator | Member |
| 6 | Mst. Suchona Haque Mishi
EM-21, Roll No. 111
Student representative | Member |
| 7 | Most. Sumiya Akter Bristy
EM-20, Roll-69
Student representative | Member |

12	Prof. Dr. Sheuly Begum Head, Department of Gynecology & Obs.	Member
13	Prof. Dr. Kabir Ahmed Head, Department of Otolaryngology	Member
14	Prof. Dr. Md. Mahafuzul Islam Department of Ophthalmology	Member

The body will meet together from time to time and see the progress of the course and implementation of the curriculum.



Prof. Dr. Md. Motahar Hossain Bhuiyan
Principal
Enam Medical College

Copy to:

1. Chairman, Enam Medical College & Hospital
2. Chief Executive Officer, Enam Medical College & Hospital
3. Vice Principal & Academic Coordinator, Enam Medical College
4. All Members of Quality Assurance Committee
5. Office Copy