

**Office of the Principal  
Enam Medical College  
Savar, Dhaka**

Memo No: EMC/2021/10-

Date: 16 October 2021

## Office Order

According to National Guidelines and Tools for Quality Assurance Scheme (QAS) for Medical Colleges in Bangladesh developed by Centre for Medical Education (CME) and Directorate General of Health Services (DGHS) and in consultation with the academic council of the college Phase III Coordination Committee of Enam Medical College is reorganized with following teachers and student representatives.

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|---|---------------------------------------------------------------------------------------------------------------------------|-------------|
| 1 | Prof. Dr. Mahmuda Begum<br>Head, Department of Pharmacology & Therapeutics                                                | Coordinator |
| 2 | Prof. Dr. Iftikhar Ahmed<br>Head, Department of Microbiology<br>Subject coordinator of Microbiology                       | Member      |
| 3 | Prof. Dr. Zaida Rahman<br>Department of Pharmacology & Therapeutics<br>Subject coordinator of Pharmacology & Therapeutics | Member      |
| 4 | Professor Dr. Md. Atiqur Rahman<br>Professor of Pathology<br>Subject coordinator of Pathology                             | Member      |
| 5 | Mohsena Rashid Chowdhury<br>EM-12, Roll No. 88<br>Student representative                                                  | Member      |
| 6 | Md. Alauddin Pavel<br>EM-12, Roll No. 86<br>Student representative                                                        | Member      |

Phase Coordinator will act as leader of the phase. Phase Coordination Committee will meet on two monthly basis and any time, if necessary to evaluate how the phase is progressing. They are deeply involved in monitoring and evaluation of the course.