

**Office of the Principal  
Enam Medical College  
Savar, Dhaka**

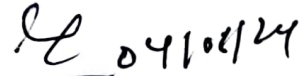
Memo No: EMC/Notice/2024/06-45

Date: 04 June 2024

**NOTICE**

Inspection team of Directorate General of Health Services (DGHS) will visit Enam Medical College & Hospital on 06 June 2024, Thursday day at 09.00 AM. All teachers and staffs of Enam Medical College & Hospital are asked to remain present in their respective departments from 10.00 AM to completion of visit.

All concerned are requested to keep their departments clean, tidy and ready for inspection.



Prof. Dr. Md. Motahar Hossain Bhuiyan  
Principal  
Enam Medical College

**Copy to: (not in order of seniority)**

1. Chairman, Enam Medical College & Hospital
2. Chief Executive Officer, Enam Medical College & Hospital (with a request to keep the hospital ward ready for inspection and keep the up to date records of the outdoor, indoor, emergency etc.)
3. Vice Principal & Academic coordinator, Enam Medical College
4. Director, Enam Medical College Hospital (with a request to keep the hospital ward ready for inspection and keep the up to date records of the outdoor, indoor, emergency etc.)
5. Heads of the Departments of Anatomy/Physiology/Biochemistry/Community Medicine/Forensic Medicine/Pharmacology/Pathology/Microbiology/Medicine/Surgery/Obstetrics & Gynecology/Ophthalmology/ENT/Pediatrics/Cardiology/Gastroenterology/Anesthesiology/Endocrinology/Hematology/Paediatrics Hematology & Oncology/Clinical Oncology/ Radiology & Imaging/ Pulmonology/ Skin & VD/Neurosurgery with a request to inform all teachers and staffs of the department
6. Executive Director (Finance & Accounts), Enam Medical College & Hospital
7. Heads of the Departments of Psychiatry/Neurology/Nephrology/Orthopedic Surgery/Pediatric Surgery/Urology/Physical Medicine/Transfusion Medicine/Burn & Plastic Surgery/Dentistry/Hepatobiliary Surgery/Thoracic Surgery/Vascular Surgery/Nuclear Medicine/Hepatology with a request to inform all teachers and staffs of the department
8. Notice Board